



EXHIBITION AGREEMENT FOR ‘**PHOTOGRAPHY- CAPTURED MOMENTS**’

At the Village Gallery, 1975 Vernon Ave, Lumby, BC

Application Deadline: MARCH 1<sup>ST</sup> 2025

Exhibition Dates: MARCH 3<sup>RD</sup> – MARCH 28<sup>TH</sup> 2025

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Would you like to join our mailing list to be informed of future shows? Y / N

**ARTIST RESPONSIBILITIES**

1. Artists grant permission to the Village Gallery to photograph, televise or reproduce works for publicity, documentation or educational purposes only.
2. All Artists shall provide a list of works with titles, dimensions, media and purchase price. If works are for sale, price must include the Village Gallery commission (20%)

**Information Due by: MARCH 1<sup>ST</sup> 2025**

3. All Exhibitors shall be responsible for proper packing, insurance and transportation to and from the Village Gallery. Work should arrive at the Village Gallery in a condition ready to hang (hanging wire) or display and be labeled with the Artist’s name, title, date and medium.

**Delivery of work by: MARCH 1<sup>ST</sup> 2025 between 10 am – 4pm**

4. Due to space limitations preventing the storage of Artists works, Artists are responsible for picking up their work on the day specified (unless alternate arrangements are made)

**Pick up work: MARCH 29<sup>TH</sup> 2025 between 10am – 4pm**

5. Artists are encouraged to become members of the Monashee Arts Council if they are not already a paid member. Memberships are \$15 per year (adult individual) or \$7.50 per year (youth or seniors 65+)

**RESPONSIBILITIES OF VILLAGE GALLERY**

INSTALLATION: It shall be the Village Gallery’s responsibility to hang and display artist’s works. The exhibitors may not remove works during the period of the exhibition (unless agreed upon by both parties) Labelling shall be the responsibility of the Village Gallery

INVITATIONS: Artists can be provided with a digital copy of the poster and flyer handouts that can be used as invitations. Printed copies may also be accessed at the Village Gallery should they be needed.

PROMOTION: The Village Gallery and Monashee Arts Council will prepare and distribute posters, flyers, invitations and press releases. The Monashee Arts Council will also share information on the MAC website and Social media pages.

## List of Works:

- 1) Title: \_\_\_\_\_ Medium: \_\_\_\_\_  
Size: \_\_\_\_\_ Price if selling: \_\_\_\_\_  
Description: \_\_\_\_\_  
**Inventory Number (Gallery use):** \_\_\_\_\_
- 2) Title: \_\_\_\_\_ Medium: \_\_\_\_\_  
Size: \_\_\_\_\_ Price if selling: \_\_\_\_\_  
Description: \_\_\_\_\_  
**Inventory Number (Gallery use):** \_\_\_\_\_
- 3) Title: \_\_\_\_\_ Medium: \_\_\_\_\_  
Size: \_\_\_\_\_ Price if selling: \_\_\_\_\_  
Description: \_\_\_\_\_  
**Inventory Number (Gallery use):** \_\_\_\_\_
- 4) Title: \_\_\_\_\_ Medium: \_\_\_\_\_  
Size: \_\_\_\_\_ Price if selling: \_\_\_\_\_  
Description: \_\_\_\_\_  
**Inventory Number (Gallery use):** \_\_\_\_\_

**Items must be delivered to the Village Gallery by MARCH 1ST 2025.**

**Village Gallery Curators for individual shows may reserve the right to disallow late entries to a show.**

### **EXHIBITION CANCELLATION**

The Village Gallery reserves the right to not display artist works that do not confirm to the guidelines set out in the **Artist Responsibilities** as well as the right to cancel any solo exhibition should the requirements for the exhibition agreement not be fulfilled.

### **Agreement for showing artwork:**

I, \_\_\_\_\_ agree to deliver the work named in good condition to the Village Gallery located at 1975 Vernon Street, Lumby, BC. I understand that due care and attention will be given to the artwork before, during, and after the exhibition. However, should my work be damaged, destroyed or stolen while it is in the care of the Monashee Arts Council, I will not hold the Monashee Arts Council or its representatives in any way responsible. I will be responsible for any insurance I deem necessary on my work. I understand that any sales will be on a commission basis: 80% to the artist, 20% to the Monashee Arts Council. All artwork must be clean and ready to hang. Any artwork not picked up within 30 days at the end of the exhibition will be donated to the Monashee Arts Council and used for fundraising purposes. By signing this agreement, the artist also agrees that the Monashee Arts Council may use images of the artwork for promotional/marketing purposes.

\_\_\_\_\_  
(signature)

Date: \_\_\_\_\_